



## Registration Information

**Our school year calendar will run August 1, 2022 – May 26, 2023.**

**The gym will be closed the following dates during the school year calendar:**

Mon 9/5/22 Labor Day

Thurs 11/24/22 – Sun 11/27/22 Thanksgiving Break

Sat 12/24/22 – Mon 1/2/23 Winter Break

Sat 5/27/23 Memorial weekend

*We do not prorate for holidays or gym closings.*

## Registration Policies:

1. **Registration** - The first time you register your child, you will only pay for the cost of your starting month. After that your card will be billed the monthly payment on the 20<sup>th</sup> for the upcoming month.
2. **Everyone is required to have a credit/debit card on file.** Each family has the opportunity to pay by the 20<sup>th</sup> of the prior month with another form of payment. However if payment was not made, then the card will be charged on the 20<sup>th</sup> for the upcoming month. If for any reason the card was declined, you will be notified and your child will be dropped from their class if payment is not received by the end of the month. There is a \$20 service charge for all returned checks.
3. **Cancellations** - If you want to cancel your child's enrollment, **notification must be given in writing** (email or cancellation form) to the office by the 15<sup>th</sup> of your final month, or you are responsible for the following month's tuition. *If you fail to give written notice by the 15<sup>th</sup>, you are still charged and therefore enrolled in the upcoming month and there are no refunds given.*
4. **Tuition is budgeted into 10 equal monthly payments over the school year calendar which will run August 1, 2022 – May 26, 2023.** We do not charge more for 'long' months, nor less for 'short' months. We do not prorate for holidays or gym closings.
5. There are **NO REFUNDS** or credits for missed classes or dropping your class mid-month.
6. **Sibling Discounts** - you will receive a 10% Sibling Discount on the lower tuition of a sibling's class.
7. **Class discount** - Any student enrolling in more than one class will receive a 20% discount on their second and third classes.
8. **Make-up Policy** – Make-up classes are available for currently enrolled students and must be scheduled with the office ahead of time to ensure space is available. **You cannot schedule any make-up classes after you drop your child's enrollment or after the school year session ends.** If you schedule a make-up and end up needing to cancel it, please notify the office ahead of time so we can open up a spot for someone else. You cannot re-schedule a missed make-up class if you do not call the office ahead of time to cancel it.
9. **Changing classes** - A student may switch classes at any time as long as there is available space. Please contact the front desk for assistance.